

ORGANIZATIONAL MATTERS

GENERAL COUNSELS

Lawrence R. Houston, 1947-72

John S. Warner, 1972-76



STAT

Page Denied

UNCLASS

Memo for the Executive Director, Aug 12, 1946,
Subj: Summary of the Congressional Record

STAT

mentions that Pforzheimer has "during the past weeks," prepared a digest of imp legislation for the Office of the Director.

UNCLASSIFIED

Pforzheimer memo to Executive for Personnel and Administration, 11 Sept 1946, Subj: Handling of Congressional Mail and Legislative Material

on this date Pforzheimer is labelling himself "Chief, Legislative Liaison Branch" and setting up procedures for handling of congressional mail.

same file, Pforzheimer ~~of~~ memo of 3 Jan 1947 labels himself "Chief, Legislative Liaison Division" and notes this division is w/in the Personnel and Administration Branch

by 25 Sept 1947, Pforz calling himself "Legislative Liaison Officer" (in OGC, I believe)

July 1947

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Annex B

SECRET

CIG organizational chart dated July 1, 1947 has a General Counsel reporting directly to Director's office, with a legislative liaison division w/in the General Counsel's office

STAT

Pfizer appointed Deputy Gen. Counsel
effective 22 Sept. 47

UNCLASSIFIED

Hill dislikes liaison officers--imp. of becoming assistant
Gen. Counsel.--necessity of being able to OK small legisla-
tive changes w/out referring back to HQs.

plus importance of legis. liaison being a lawyer.

plus details on the switch from lgeis. to assis. Gen Coun--
also see p. 96

[reread 36-39 and 96]

Annex B

SECRET

in CIA organization charts of 15 Oct 1947 and Jan 1, 1949, the office of Gen. Counsel is a separate office reporting directly to DCI's office. Nothing on either chart abt. legislative liaison.

the organization chart of July 1, 1950 has the same office renamed the Legal Staff.

SECRET

upon Smith's arrival in Oct. 1950, there were 17 major offices +
stuffs, each headed by an Assis. Dir. or a Chief.

One of these 17 was the Legal Staff, headed by General Counsel
Lawrence R. Houston

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Nov 1950

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o.i. X

SECRET

Nov. 15, 1950 - the Legal Staff became the General Counsel's
Office - Houston still General Counsel

part of new DDA - remained attached to DD/A - DD/S
at least until 1956

p. 36

STAT

3 July 1951

"As a result of certain dissatisfactions arising from the meeting of the Director w/ Sens. O'Mahoney and Ferguson on 28 June, [re budget] the Director has reallocated the resp. for the Agency's legislative program from the Office of Gen. Counsel to [] Executive Sec. to the Director. . . . [] Houston and Pforzheimer should work out detailed proposals. It is recognized that it will be very difficult to assign Mr. Pforzheimer to the Gen Counsel's Office for admin and to [] for operational purposes, but at least for the time being it will be left in that category."

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[in handwritten note, dated 1975 and initialed by WLP, the following is appended to the above: "Nothing much ever came of this- [] role as a public relations type was largely restricted to presentations. He never talked to Cong. or went to the Hill."]

STAT

In Aug. [see 21 Aug. Journal entry] outside consultants brought in to survey the Gen. Counsel's office

u.s. X

SECRET

OGC, as the DCI's principal legal adviser & his congressional liaison officer, grew from 10 men in July 1950, to 22 in Feb. 1953

p. 161

[Of course, only part of this growth related to cong. liaison]

Annex G

SECRET

CIA Reg, July 1950, designates the Gen. Counsel as being resp. "for and control of all Agency liaison with the Congress of the United States and Committees of national political parties."

a Reg of Jan 1951 is a bit more explicit in the Gen Counsel's func: He shall

"Establish, maintain and control all Agency liaison with the Congress of the United States" and

"Review all proposed congressional legislation and make recommendations for appropriate action in those instances wherein Agency activities are affected." and

"Make appropriate recommendations for additions, revisions or deletions to existing legislation covering all phases of Agency activities."

but in March 1953, a Reg appears to have cut back OGC responsibilities. Now it's mission is to be resp for all legal affairs and "for legal aspects of all legislation affecting the Agency." Gone is the liaison func. [I can't determine who has picked up these liaison duties.]

XEROX 58-597

CONFIDENTIAL

Kirkpatrick Memo for the Record, 4 Aug 1955

descriptions of 4 papers Kirkpatrick has ordered from Pforz for fall 1955--may suggest dissatisfaction w/ the job Pforz doing??

HQ #2--useful on timing of HQ

Nov 2, 1955 -- OLC transferred from OGC to IG

Aug 20, 1956 -- IG says legis. liaison func. should be returned to OGC

Sept 9, 1957 -- Warner is assigned the legis. liaison duties

There are no OLC Journal entries
bet. 27 Sept 1955 + 20 Oct. 1955.
But this is a key period.

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following a 1961 study directed by Lyman Kirkpatrick, the IG, a separate Office of Legislative Counsel has created.

p. 74

[I will most definately want to see this study, as it should have a critique of way legislative matters being handled to date.]

the Inspector Gernerl is relieved of his responsibility for providing general guidance and supervision to the Legislative Counsel. Instead, this duty will be performed by the General Counsel

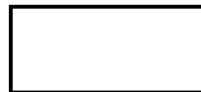
the Legislative Counsel is removed from the jurisdiction of the General Counsel

the Office of Legislative Counsel is established as a separate component in the Office of the DCI

the Legis. Counsel "shall control all liaison w/ the Cong of the United S, its indiv members and committees and their staffs, and w/ legislative liaison staffs of other executive depts and agencies, and subj to coordination w/ the Director of Planning, Programming, and Budgeting, conduct liaison w/ the Bureau of the Budget w/ respect to proposed legislation, enrolled bills, reports on proposed legislation, and proposed Executive orders."

Joshn S. Warner will continue as legis. counsel, and will be relieved of his duties as Deputy Gen. Counsel

for mission + func. of OLC as of 1979, see



[in vault]

STAT

ADMIN--INTERNAL USE ONLY

effective July 1, 1981: the Office of Policy and Planning (OPP) is established. It will have 4 staffs, one of which is the External Affairs Staff. the External Affairs Staff will consolidate Legislative Liaison and Public Affairs into one component. The Legislative Liaison Branch will be one of the two branches of the External Affairs Staff. Will serve as the focal pt. for liaison w/ Cong.

the old OLC is abolished. External Affairs Staff will perform the liaison func. of the OLC, while the Legislative Division of OLC is transferred to OGC.

func. of OLC: liaison w/ Cong → now to be performed by Leg. Liaison Branch,
EXAFF STAFF, OPP
legislation → now to be supervised by OGC

This centralizes in the immediate office of the DCI/DDCI resp. for all external affairs, including relations w/ Cong.

[see [] for this]
(June 24, 1981)

[] says this was part of an agency effort to assume a lower profile

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Jan. 1982

ADMIN--INTERNAL USE ONLY

External Affairs Staff of OPP abolished.

the Office of External Affairs is created. It will have 3 components: Public Affairs Division, Coordinator for Academic Affairs, and Legislative Liaison Division

Legis. Liai Division will serve as focal pt. for liaison w/ Cong.

the new OEXA will perform the funcs. previously preformed by External Affairs Staff, OPP, plus has a new academic affiars coordinator.

[see 29 Dec. 1981, for this]

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ADMINISTRATIVE - INTERNAL USE ONLY

This Notice Expires 1 February 1984

ORGANIZATION

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14 July 1983

ESTABLISHMENT OF THE OFFICE OF LEGISLATIVE LIAISON

Counterpart to this HN

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1. The Office of Legislative Liaison (OLL) is established, effective 18 July 1983, and the Office of External Affairs (OEXA) is abolished herewith. OLL has exclusive responsibility for all matters concerning relations with Congress on behalf of the Director of Central Intelligence (DCI), the Deputy Director of Central Intelligence (DDCI), the Executive Director (ExDir), and the Agency. The Director of OLL is Clair E. George and the Deputy Director . The office incorporates those components formerly part of the Office of General Counsel which have responsibility for Congressional relations as well as the former Legislative Division of OEXA.

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2. Primary responsibilities of OLL are:

- a. To advise the DCI, DDCI, and ExDir on all Congressional matters concerning the Agency and the Intelligence Community.
- b. To serve as the sole focal point for Agency contact with Congress and its individual members, committees, and staffs; as well as with legislative liaison staffs of other executive departments and agencies; and, when appropriate, to serve as the focal point for all Intelligence Community liaison with Congress and its individual committees, members, and staffs.
- c. To study, recommend, and coordinate Agency or joint Agency and Intelligence Community action in connection with legislation proposed by the Congress, the Intelligence Community, or the Agency.
- d. To conduct liaison for the Agency and Intelligence Community, when appropriate, with the Office of Management and Budget concerning proposed legislation, enrolled bills, and reports on proposed legislation, keeping the Comptroller appropriately advised.
- e. To process all Congressional correspondence and inquiries.

ADMINISTRATIVE - INTERNAL USE ONLY

ADMINISTRATIVE - INTERNAL USE ONLY



14 July 1983

ORGANIZATION STAT

3. The remaining components of the OEXA will report to the ExDir and their organizational structure will be set forth in a separate notice.



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Harry E. Fitzwater
Deputy Director
for
Administration

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